



Guidance for applying to renewing laminate flooring in houses, bungalows and ground floor flats

- The standard of workmanship must be to the satisfaction of Ongo Homes, and carried out by qualified and competent trade person. A permission form must be completed including a sketch of the proposed layout and written method statement.
- The asbestos report must be checked to ensure Asbestos Containing Materials' (ACM's) are not being removed or encapsulated. Any removal required will be undertaken by Ongo Homes at your expense.
- Permission will be granted on the provision that the laminate is laid to the skirting with beading moulding used, with no disruption to the original skirting.
- All rubbish and debris relating to the works must be removed by the tenant to an appropriate disposal or recycling facility.
- No costs in connection with the work to be incurred by Ongo Homes.
- The flooring is installed with the agreement that it can be removed to carry out repairs and maintenance of the property when required at the tenants expense.
- The work must be completed within 3 months of the initial request. Failure to do so will mean you having to apply again for permission.
- Once completed Ongo Homes will inspect the completed work and if the work is not completed to an appropriate standard may recharge to complete any remedial work required.
- Ongo Homes will not be responsible for the future maintenance of the alteration even in cases where it has to be disturbed for maintenance.
- The flooring must be left within the property upon tenancy termination.
- Applications are automatically denied for laminate flooring in flats and maisonettes above ground floor level. This is due to the potential for noise nuisance to neighbouring properties.