



### **Guidance for application to erect walls and gates**

- The standard of workmanship must be to the satisfaction of Ongo Homes, and carried out by qualified and competent trade person. A permission form must be completed including a sketch of the proposed layout and written method statement.
- The asbestos report must be checked to ensure Asbestos Containing Materials' (ACM's) are not being removed or encapsulated. Any removal required will be undertaken by Ongo Homes at your expense.
- Planning and building regulations imposed by the local authority are satisfied prior to application and this is evidenced within the application.
- Regard should be made to potential impact upon electric, plumbing and drainage.
- The fence/wall/gate must not encroach the neighbouring boundaries.
- Agreement from neighbours must be sought prior to application and evidenced within the application.
- All rubbish and debris relating to the works must be removed by the tenant to an appropriate disposal or recycling facility.
- No costs in connection with the work to be incurred by Ongo Homes.
- The work must be completed within 3 months of the initial request. Failure to do so will mean you having to apply again for permission.
- Once completed Ongo Homes will inspect the completed work and if the work is not completed to an appropriate standard may recharge to complete any remedial work required.
- Ongo Homes will not be responsible for the future maintenance of the alterations.